

2024 GRADED DRIVEN DRESSAGE PRO-FORMA SCHEDULE

“HOW TO”

Information to assist Clubs completing the Pro-Forma.

Each Club holding a Graded Driven Dressage Qualifier (GDDQ) needs to alter the Standard Pro-Forma Schedule by amending the **Blue** as listed below:

These are the amendments that need to be made to suit each Club:

BLUE-WORDING:

- **Club Logo/Venue/Date/Number of days/Officials/Entry Fee/Bank Account details/Indemnity: Details on the schedule footer.**

RED WORDING: – These are “options” –

- If being offered then they become **black**
- If not being offered then please **delete**.

For example:

- **ON-LINE ENTRY FORM (If preferred)** – If this form of entry is being offered then it changes to black. *Please note that the Declaration Form on Page 2 must remain as part of the schedule and also be included in the ‘On-Line Entry Form’ for completion. The Entry Form on page 4 is not necessary.*
- **Freestyle and Cones are being offered** – then either or both of these become black.
- **Dogs permitted, Camping, Yards available or not? Catering etc.** – **either deleted OR** amended accordingly & then changed to black.

CONDITIONS OF ENTRY & DECLARATION MUST NOT BE ALTERED.

Unless there is anything else ‘specific’ to the event/s the remainder of the document doesn’t need to be altered.

Once amendments are made, the Schedule & Entry Form needs to be emailed to the State Dressage Convenor – (as early as possible) who will then circulate with the Dressage Committee for comments and/or approval and reply PRIOR to uploading onto the websites and being sent to Clubs.

OFFICIALS DETAILS: Please place ‘TBA’ if Officials have not been secured/confirmed at the time of submitting the schedule to the relevant State Dressage Convenor. Once confirmed, Official’s names will need to be sent ASAP to the Dressage Convenor and upon approval the schedule on the website updated accordingly.

(January 1 2024 V-3 Including On-Line Entry option.)